

# BULLYING PREVENTION



## SCHOOL SECURITY/SAFETY

- ▶ All Marion Community Schools school buildings have access restricted by buzz-in from the office. All buildings have security badge access. All have security cameras.
- ▶ All visitors to schools must enter through a secure entrance and check in with the school office. We adhere to a strict sign-in policy for visitors.
- ▶ MCS has a nationally recognized director of safety who coordinates security and safety planning.
- ▶ Each building has a certified school safety specialist on staff.
- ▶ All school employees are given a copy of MCS's safety/emergency guidelines, which address plans for various hazards and emergencies.
- ▶ We practice drills periodically with students and staff in each building, including evacuation, lockdown, tornado, earthquake.
- ▶ Marion Community Schools has a school resource officer who is available during all school hours, and other security officers are also present at Marion High School.
- ▶ Marion Community Schools works closely with local emergency responders, some of whom serve on our District Safety Team. Emergency personnel also observe safety drills and collaborate on our safety and security plans.
- ▶ Each building is equipped with an automated external defibrillator.

**QUESTIONS?** Contact Safety Director Justine Pond at 662-2546 or [jpond@marion.k12.in.us](mailto:jpond@marion.k12.in.us)

**Marion Community Schools WILL NOT TOLERATE BULLYING in any form. Bullying behavior toward a student, whether by other students, staff, or third parties, is strictly prohibited and will not be tolerated.**

MCS policies on bullying meet requirements from the state and include:

- ▶ Reporting requirements for staff regarding alleged incidents of bullying, including required forms (there are separate forms for use by staff, parents, targeted students, and student witnesses).
- ▶ Timelines for reporting and investigating such allegations.
- ▶ Staff training.
- ▶ Student training.
- ▶ To learn more, visit the Safety Department section at [marion.k12.in.us](http://marion.k12.in.us)

MCS's **Bullying Prevention Team**, the directors of which are trained in bullying prevention tactics and best practices, meets monthly. The tasks of this team's members include:

- ▶ Review reports of alleged bullying incidents.
- ▶ Review training and consider where efforts may need to be targeted.
- ▶ Serve as liaisons to their individual buildings, conveying important information in the effort to prevent and address bullying.

**If you suspect bullying**, the best way to prompt an investigation is to report such incidents *in writing* to your school office. Several forms (for use by parents, targeted students, and student witnesses) are available at all MCS school offices and also available at the district's website, [www.marion.k12.in.us](http://www.marion.k12.in.us). *Once such a form is submitted to an MCS administrator, the required investigation will begin.*

Though such formal reports are the most effective, MCS understands tipsters sometimes need anonymity. That's why we offer the MCS Hotline. *See the bottom of this sheet for details.*

**INAPPROPRIATE** ways of addressing alleged bullying that **WILL NOT** start a required investigation by MCS staff include:

- ▶ Posts on social media sites/feeds.
- ▶ Gossip.
- ▶ Complaints to anyone besides school staff.

**Together WE CAN make a difference.**

### MCS Hotline

Stay safe. Speak up.  
You have the power to make a difference in our schools.



threats  
violence  
harassment  
bullying

vandalism  
weapons  
theft  
abuse

**call/text: 765-997-8585**

**email: [hotline@marion.k12.in.us](mailto:hotline@marion.k12.in.us)**

Available 24 hours a day, 7 days a week.  
All tips confidential.