

**MARION COMMUNITY SCHOOLS**  
MARION, INDIANA  
MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES  
November 9, 2011

The Board of School Trustees of Marion Community Schools met for a regular meeting on Wednesday, November 9, 2011, in the Board Room of the Education Service Center, 1240 South Adams Street, Marion, Indiana, at 6:03 p.m.

Board members present:

|                     |                                |
|---------------------|--------------------------------|
| Mr. Aaron Vermilion | President                      |
| Dr. Harry Hall      | 1 <sup>st</sup> Vice President |
| Mr. Scott Murphy    | 2 <sup>nd</sup> Vice President |
| Mrs. Katie Morgan   | Secretary                      |
| Mrs. Cathy Moritz   | Member                         |
| Mr. Greg Kitts      | Member                         |
| Mr. Mike Luce       | Member                         |

Board members absent:

None

Also present:

|                                |  |
|--------------------------------|--|
| Mr. Steve Edwards              | Superintendent                               |
| Dr. Kenneth Folks              | Asst. Superintendent for Instruction         |
| Dr. Ginger Studebaker-Bolinger | Asst. Superintendent for Personnel           |
| Mr. Jim McWhirt                | Business Manager                             |
| Mr. Barry Stone                | Secondary Instructional Coordinator          |
| Mr. Troy Freeman               | Director of Support Services                 |
| Mrs. Michelle Clouser          | Elementary Instructional Coordinator/Title I |
| Mrs. Melissa Jessup            | Head Start Program Manager                   |
| Mr. Bennett Summersett         | MHS Athletic Director                        |

Distinguished Guests:

|                    |                    |
|--------------------|--------------------|
| Mr. John Clayborn  | MTA President      |
| Mrs. Cindy Edwards | MTA Vice President |
| Ms. Sheri Conover  | Chronicle-Tribune  |
| Mr. Weston Lee     | WBAT-WCJC-WXXC     |

|                    |    |
|--------------------|----|
| Spectators/Patrons | 20 |
|--------------------|----|

**I. CALL TO ORDER**

Mr. Vermilion, Board President, called the meeting to order. The Pledge of Allegiance to the Flag was given.

## **RECOGNITION**

Team members of the Marion High School Tennis Team and coaches were recognized by the Board for their successful season and for the team's second place finish in the State finals tournament. Team members and coaches were:

Brandon Dubuque  
Vinai Oddiraju  
Kaman Tabor  
Daniel Harrold  
DJ Boyd  
Advaith Srikanth  
Tejas Srikanth

Coach Doug Porter  
Asst. Coach Ramona Manning

## **II. CONSENT AGENDA**

Mr. Edwards requested approval of the Board for the Consent Agenda Items as follows:

- 11-229 MINUTES OF THE EXECUTIVE SESSION HELD OCTOBER 19, 2011*
- 11-230 MINUTES OF THE REGULAR MEETING HELD OCTOBER 19, 2011*
- 11-231 PERSONNEL REPORTS*
- 11-232 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST*
- 11-233 FINANCIAL REPORTS*
- 11-234 REQUEST TO APPLY FOR AND ACCEPT GRANT – JUSTICE INTERMEDIATE SCHOOL*
- 11-235 REVISIONS TO STATEMENT OF BENEFITS*
- 11-236 REQUEST TO ACCEPT DONATIONS – MARION HIGH SCHOOL*
- 11-237 REQUEST TO ACCEPT DONATION – MCCULLOCH JUNIOR HIGH SCHOOL*

Any Board member may request to breakout any consent agenda item and conduct a separate vote.

### **11-229 MINUTES OF THE EXECUTIVE SESSION HELD OCTOBER 19, 2011**

The Superintendent recommended approval of the minutes of the executive session held on Wednesday, October 19, 2011, at 5:00 p.m.

### **11-230 MINUTES OF THE REGULAR MEETING HELD OCTOBER 19, 2011**

The Superintendent recommended approval of the minutes of the regular meeting held on Wednesday, October 19, 2011, at 6:00 p.m.

### **11-231 PERSONNEL REPORTS**

The Personnel Reports consisted of:

## **MARION COMMUNITY SCHOOLS PERSONNEL REPORTS**

11/9/11

**BARGAINING UNIT REPORT**

**New Employee**

| <b>Name</b>     | <b>Building and Assignment</b> | <b>Effective Date</b> |
|-----------------|--------------------------------|-----------------------|
| Cynthia Skipper | MHS, Earth/Space Science       | 10/22/11              |

**Addenda Position Recommendation**

| <b>Name</b>      | <b>Building and Assignment</b>  | <b>Effective Date</b>          |
|------------------|---|--------------------------------|
| Alan Beck        | McCulloch, 7 <sup>th</sup> & 8 <sup>th</sup> Grade Wrestling Coach  | For the 2011-2012 School Year  |
| Anita Horn       | Justice Marshall, Yearbook Club Sponsor   | For the 2011-2012 School Year  |
| Sarah Jones      | Allen, Building Technology Coordinator (from split addenda to full addenda)   | For the 2011-2012 School Year  |
| Angela Sellers   | MHS, Student Government Sponsor (split addenda)   | For the 2011-2012 School Year  |
| Ronnie Vermilion | MHS, Student Government Sponsor (from full addenda to split addenda)  | For the 2011- 2012 School Year |
| Deb Wuertley     | McCulloch/Justice Marshall, Junior High/Intermediate Girls Tennis Club<br>McCulloch/Justice Marshall, Junior High/Intermediate Boys Tennis Club | For the 2011-2012 School Year  |

**Resignation**

| <b>Name</b>  | <b>Building and Assignment</b>   | <b>Effective Date</b> |
|--------------|----------------------------------|-----------------------|
| Kim Hybarger | McCulloch, Gateway to Technology | 10/27/11              |

**Additional Assignment**

| <b>Name</b>   | <b>Building and Assignment</b>     | <b>Effective Date</b> |
|---------------|------------------------------------|-----------------------|
| David Compson | Frances Slocum, TAP Mentor Teacher | 11/10/11              |

**CLASSIFIED REPORT**

**Additional Assignment**

| <b>Name</b> | <b>Building and Assignment</b>  | <b>Effective Date</b> |
|-------------|---|-----------------------|
| Linda Hale  | Currently Riverview, Crossing Guard adding Justice Marshall, Kitchen Assistant (2.75 hours) | 11/10/11              |

**New Employee**

| <b>Name</b>        | <b>Building and Assignment</b> | <b>Effective Date</b> |
|--------------------|--------------------------------|-----------------------|
| Danielle Batchelor | Frances Slocum, Recess Monitor | 11/10/11              |

**Retirement**

| <b>Name</b> | <b>Building and Assignment</b> | <b>Effective Date</b> |
|-------------|--------------------------------|-----------------------|
|-------------|--------------------------------|-----------------------|

|             |                            |          |
|-------------|----------------------------|----------|
| Carol Davis | Transportation, Bus Driver | 10/31/11 |
|-------------|----------------------------|----------|

**Change in Assignment**

| <b>Name</b>    | <b>Building and Assignment</b>   | <b>Effective Date</b> |
|----------------|--|-----------------------|
| Jodi Fraser    | From McCulloch, Instructional Educational Assistant – Special Ed to McCulloch, Academic Specialist                   | 11/10/11              |
| Margo Lipetri  | From Allen, Kitchen Assistant (2.5 hours) to Frances Slocum, Kitchen Assistant (3 hours) and Food Service Substitute | 11/9/11               |
| Shianna Riddle | From Food Service Substitute to Justice Marshall, Kitchen Assistant (2.75 hours)                                     | 11/10/11              |

**Resignation**

| <b>Name</b>           | <b>Building and Assignment</b>                 | <b>Effective Date</b> |
|-----------------------|--|-----------------------|
| Linda Hale            | Riverview, Recess Monitor                      | 11/9/11               |
| Jeanine Hinton        | Tucker, LPN Instructor (half-time)             | 9/21/11               |
| Andrea Tabor Robinson | MHS, Instructional Educational Assistant – ISS | 11/4/11               |

**Family Medical Leave**

| <b>Name</b> | <b>Building and Assignment</b> | <b>Effective Date</b>                           |
|-------------|--------------------------------|---|
| Todd Inman  | Tucker, Lead Custodian         | Intermittent Leave beginning September 29, 2011 |

**Leave of Absence**

| <b>Name</b> | <b>Building and Assignment</b>  | <b>Effective Date</b>        |
|-------------|---|------------------------------|
| Linda Moon  | Frances Slocum, Instructional Educational Assistant – Special Education | From 10/1/11 through 11/6/11 |

The Superintendent recommended approval of the Personnel Reports, as presented.

**11-232 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST**

The Expenditure Approval List was presented and included accounts payable claims #73,765 through #73,779; #73,788 through #74,073; and #74,077 through #74,158 for a total of 383 accounts payable claims. The total dollar amount of claims was \$3,072,721.20; of that amount \$1,287,037.98 was expended from the General Fund. The Superintendent recommended approval of the expenditure approval list. **(Exhibit “A”)**

**11-233 APPROVAL OF FINANCIAL REPORTS**

The Fund Summary report and the 2011 Expenditures Report were presented to the Board for approval.

**11-234 REQUEST TO APPLY FOR AND ACCEPT GRANT – JUSTICE INTERMEDIATE SCHOOL**

The administration at Justice Intermediate School has requested permission to apply for, and accept if awarded, a recycling grant being offered by the State of Indiana, Office of Pollution Prevention and Technical Assistance. The program will provide the funds to purchase items such as scales for weighing, gloves, receptacles for paper collection, and wire containers for transporting the paper-filled receptacles. A Justice teacher has volunteered her students to be the recycling staff and to assist in maintaining the collection sites.

The Superintendent recommended the Board approve the request.

**11-235 REVISIONS TO STATEMENT OF BENEFITS**

Below is a summary of the recommended changes for the 2011-2012 Statement of Benefits:

1. Page 10 – Administrative Employees – Revision of Title from Chief Academic Officer to Assistant Superintendent for Instruction.
2. Page 17– Food Service Employees – Elimination of Bonus and Corresponding Wage Increase Revisions.
3. Page 20-22 – Maintenance and Transportation Mechanics Employees - Elimination of Bonus and Corresponding Wage Increase Revisions.
4. Page 24 – Other Employees – Addition of Title II Student Support Specialist.
5. Page 24 – Other Employees – Addition of LPN Clinical Instructor – This position was previously listed as an Adult Evening Instructor A.
6. Page 26 – Professional Employees – Change in Title and Position from Transition Coach to At-Risk Coordinator
7. Page 28-29 – Service Employees - Elimination of Bonus and Corresponding Wage Increase Revisions.
8. Page 32-35 – Transportation Employees – Elimination of Bonus and Corresponding Wage Increase Revisions.

**(Exhibit “B”)**

The Superintendent recommended the Board approve the revisions, as presented.

**11-236 REQUEST TO ACCEPT DONATIONS – MARION HIGH SCHOOL**

The Superintendent recommended the Board approve the acceptance of the following donations to Marion High School:

**Middle School Golf**

\$1,500 from Jim & Debbi Powell

**Academic Giants**

\$500 from Peerless Printing

\$250 from Kavita & Shiv Raj

\$150 from Mac's Ace Hardware

\$100 from Premier Home Health

\$50 from Philippa Culley

\$25 from Bill & Jan Beckman

\$25 from David Culley

### **11-237 REQUEST TO ACCEPT DONATION – MCCULLOCH JUNIOR HIGH SCHOOL**

McCulloch Junior High School has been given a donation for the Junior High Girls Basketball Team. This donation will go towards the purchase of 12 jerseys with an approximate cost of \$636 and was donated by Michael Tucker. The Superintendent recommended the Board approve the acceptance of the donation.

Mr. Murphy entered a motion to approve the Consent Agenda Items #11-229 through and including #11-237, as presented. After a second by Mrs. Moritz, the motion passed with a unanimous vote. Mr. Kitts abstained from Consent Agenda Items #11-229 and #11-230.

### **III. ACTION**

#### **11-238 2012 HEALTH INSURANCE RENEWAL**

Mr. Edwards made the recommendation that the Board approve the following changes to the health insurance plan:

- 1) Termination of our coverage with United HealthCare for all employees, effective at the end of December 31, 2011, and we join the State's health insurance plan, effective January 1, 2012, including COBRA services with Anthem.
- 2) Selection of American Fidelity as the vendor to coordinate and host our employees' HSA accounts.
- 3) We contribute to the HSA accounts for all applicable employees to the level permitted by the State of Indiana.
- 4) We exclude any contributions to HSA accounts for any retirees that participate in the group health plans.
- 5) We retain our current dental plans. One is for the teachers, one is for the Schedule A, B, and C employees.
- 6) We retain our current vision plan for the teachers.

Mr. Kitts entered a motion to approve the recommendation, as presented. After a second by Mr. Murphy, the motion passed with a unanimous vote.

### **IV. PUBLIC COMMENTS**

There were no public comments.

### **V. MARION TEACHERS ASSOCIATION COMMENTS**

There were no comments from the Marion Teachers Association.

### **VI. SUPERINTENDENT COMMENTS**

Mr. Edwards asked the Board President to appoint two members to the fund raising committee. There are also a number of Board policies that need revised, and he asked Mr. Vermilion to appoint two Board members to work with the Superintendent on revising Board policies and guidelines.

### **VII. BOARD COMMENTS**

Mr. Murphy commented that he was pleased to see the entrance and security enhancements made recently to the front entrance of Marion High School. Last Friday at a Chamber function, Mr. Edwards

was awarded the Chairman's Award from the Marion Grant County Chamber of Commerce. He stated this was well deserved award and offered his congratulations to the Superintendent. Mr. Edwards' presence in the community is unbelievable, and we certainly appreciate him representing the district so well.

Mr. Kitts thanked the individuals and businesses for their donations. He congratulated Mr. Edwards and thanked him for all he has done for our school system. Mr. Kitts also congratulated the members of the tennis team and coaches. He is looking forward to the program on Veteran's Day at the high school. Thanks to the Teacher's Association for their cooperation and hard work on the health insurance renewal.

Mrs. Morgan made the announcement that the Marion High School drama department's performance of "The Nerd" is this Friday and Saturday night at 7:00 p.m.

Mr. Vermilion acknowledged that there was a lot of work involved in the health insurance renewal and he thanked Mr. McWhirt, Mr. Clayborn and the MTA for the time they've put into this process.

**VIII. ADJOURNMENT**

The next scheduled meeting of the Board of School Trustees will be a regular meeting to be held on Wednesday, November 16, 2011, at 6:00 p.m. in the Cafetorium at Justice Intermediate School. There being no further comments, President Vermilion adjourned the meeting at 6:31 p.m.

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Aaron Vermilion, President

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Dr. Harry Hall, 1<sup>st</sup> Vice President

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Scott Murphy, 2<sup>nd</sup> Vice President

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Katie Morgan, Secretary

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Greg Kitts, Member

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F. Michael Luce, Member

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Cathy Moritz, Member