

MARION COMMUNITY SCHOOLS

MARION, INDIANA

MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES FEBRUARY 12, 2014

The Board of School Trustees of Marion Community Schools met for a regular meeting on Wednesday, February 12, 2014, in the board room of the Education Service Center, 1240 S. Adams Street, Marion, Indiana, at 6:01 p.m.

Board members present:

Mr. Greg Kitts	President
Mr. Scott Murphy	1 st Vice President
Dr. Harry Hall	2 nd Vice President
Mrs. Cathy Moritz	Secretary
Mr. Aaron Vermilion	Member
Mrs. Pam Hutchison	Member
Mrs. Katie Morgan	Member

Board members absent:

None

Also present:

Mr. Brad Lindsay	Superintendent
Ms. Amy Rauch	Assistant Superintendent/Chief Academic Officer
Mr. Chris Hoke	Executive Director of Business Affairs/CFO
Mrs. Brenda McVicker	Director of Elementary Education
Mrs. Shelley Preston	Director of Human Resources
Mr. Troy Freeman	Director of Support Services
Mrs. Patricia Gibson	Director of Communications
Mrs. Lisa Graham	Director of Special Services
Mrs. Sylvia Flowers	Assistant Principal, Marion High School
Mr. Scott Hoeksema	Title I Data/Instructional Technology Coordinator
Dr. Larry Batchelor	Diversity/Graduation Coach
Mrs. Heather Pratt	Head Start Coordinator

Media/Distinguished Guests:

Ms. Jillian Fellows	Reporter, Chronicle-Tribune
Ms. Charlee Vaughan	Reporter, WBAT-WCJC Radio
Mr. Ben Middelkamp	Fortress WIWU

Mr. John Butcher

MTA President

I. CALL TO ORDER

Mr. Kitts, Board President, called the meeting to order. The Pledge of Allegiance to the Flag was given. There was a moment of silence.

RECOGNITION

Martin Luther King Jr. Scholarship Recipients

Dr. Larry Batchelor, Graduation/Diversity Coach for Marion High School, introduced the following Marion High School students who recently were awarded scholarships:

Samone Walker, \$2000 award
Ashli Bell, \$1500 award
Brooklyn Washington, \$1500 award
Cameron Wheels, \$1000 award
Pasjion Weaver, \$1000 award

MARION TEACHERS ASSOCIATION TEACHER RECOGNITION

Mr. John Butcher recognized Mrs. Marsha Vermilion, a Marion High School Teacher. Mrs. Diana Gardner spoke about how Mrs. Vermilion has inspired students throughout the years and her influence in the community.

YEP Fall 2013 Awards

Ms. Sylvia Flowers recognized the Young Entrepreneurs Program Winners from Marion High School. Second place winners were Alyssa Ngo, Emari Carroll, Christie Powell. Third place winners were Sara Highbaugh and Noah Graham.

II. CONSENT AGENDA

Mr. Lindsay requested approval of the Board for the Consent Agenda Items as follows:

- 14-012 MINUTES OF THE EXECUTIVE SESSION HELD JANUARY 15, 2014*
- 14-013 MINUTES OF THE ORGANIZATIONAL MEETING/REGULAR MEETING & BOARD OF FINANCE MEETING HELD JANUARY 15, 2014*
- 14-014 PERSONNEL REPORTS*
- 14-014.1 ADDENDA PERSONNEL REPORT*
- 14-015 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST*
- 14-016 FINANCIAL REPORTS*
- 14-017 REQUEST TO ACCEPT TWO DONATIONS - DISTRICT*
- 14-018 REQUEST TO ACCEPT DONATION - JUSTICE INTERMEDIATE SCHOOL*
- 14-019 APPROVAL OF OVERNIGHT FIELD TRIP REQUEST - JROTC*
- 14-020 APPROVAL OF OUT OF STATE FIELD TRIP REQUEST - JROTC*
- 14-021 REQUEST TO ACCEPT GRANT - ALLEN ELEMENTARY*
- 14-022 RESOLUTION AUTHORIZING SUPERINTENDENT TO PAY SUPPORT STAFF FOR WAIVED INSTRUCTIONAL DAY*
- 14-023 HEAD START QUALITY IMPROVEMENT PLAN (QIP)*

Any Board member may request to breakout any consent agenda item and conduct a separate vote.

14-012 MINUTES OF THE EXECUTIVE SESSION HELD JANUARY 15, 2014

The Superintendent recommended approval of the minutes of the executive session held January 15, 2014.

14-013 MINUTES OF THE ORGANIZATIONAL AND REGULAR MEETING & BOARD OF FINANCE MEETING HELD JANUARY 15, 2014

The Superintendent recommended approval of the minutes of the organizational and regular meeting and the Board of Finance meeting held January 15, 2014

14-014 PERSONNEL REPORTS

The Personnel Reports consisted of:

**MARION COMMUNITY SCHOOLS
 PERSONNEL REPORTS**

2/12/14

BARGAINING UNIT REPORT

Unpaid Leave of Absence

Name	Building and Assignment	Effective Date
Jennifer Maidenberg	Riverview, Grade 4	3/17/14 through 3/21/14

New Employee

Name	Building and Assignment	Effective Date
Kelsey Hart	MHS, Special Education	1/21/14

Additional Assignment

Name	Building and Assignment	Effective Date
Brooke Austin*	Kendall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Lindsay Baiao*	Kendall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Tina Bates*	McCulloch, After School Tutor	2 nd Semester of the 2013-2014 School Year
Samantha Berglan*	Kendall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Cortney Bridgeforth*	McCulloch, After School Tutor	2 nd Semester of the 2013-2014 School Year
Danae Brown*	Kendall, After School Tutor	2 nd Semester of the 2013-2014 School Year
John Butcher*	Kendall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Amanda Cowgill*	McCulloch, After School Tutor	2 nd Semester of the 2013-2014 School Year
Alicia Crouch*	Kendall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Brooke Detamore*	McCulloch, After School Tutor	2 nd Semester of the 2013-

		2014 School Year
Angela Dzurny*	McCulloch, After School Tutor	2 nd Semester of the 2013-2014 School Year
Patti Everhart*	Kendall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Karen Fry*	Kendall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Linda Grenier*	Kendall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Karen Hussong*	McCulloch, After School Tutor	2 nd Semester of the 2013-2014 School Year
Melissa Kessler*	Kendall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Heather Maurer*	McCulloch, After School Tutor	2 nd Semester of the 2013-2014 School Year
Ryan Parrott*	Kendall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Judy Shepard*	Kendall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Erin Vermilion*	Kendall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Aimee Williams*	McCulloch, After School Tutor	2 nd Semester of the 2013-2014 School Year
Olivia Wright*	Kendall, After School Tutor	2 nd Semester of the 2013-2014 School Year
* Assignment is dependent upon enrollment.		

CLASSIFIED REPORT

Termination

Name	Building and Assignment	Effective Date
Ilse Meurs	Riverview, Kitchen Assistant	1/16/14
Kristina Sprayue	Justice Marshall, Instructional Educational Assistant	1/30/14

Change in Assignment

Name	Building and Assignment	Effective Date
Carlos Delgado	Riverview, Kitchen Assistant (from 1.5 hours to 2 hours per day)	1/21/14
Betty Evans	McCulloch, Interim Food Service Supervisor	1/21/14
Thomas Strine	From MHS, ISS to Riverview, Academic Lab Specialist	2/3/14

Resignation

Name	Building and Assignment	Effective Date
Laura Ashba	Allen, Permanent Substitute	1/24/14
Katrina Jefferies	Transportation, Bus Driver	2/3/14

Family Medical Leave

Name	Building and Assignment	Effective Date
Marie Swanson	Allen, Lead Custodian	1/15/14 through 1/24/14

New Employee

Name	Building and Assignment	Effective Date
Misty Bartholomew	Transportation, Bus Aide	2/3/14
Tasia Falcone	Justice Marshall, Instructional Educational Assistant	1/31/14
Jacqueline White	Tucker, Math-in-CTE	1/16/14

Leave of Absence

Name	Building and Assignment	Effective Date
Timothy Dayton	McCulloch, Custodian	12/27/14 through 3/31/14

Mr. Lindsay recommended approval of the Personnel Reports, as presented.

14-014.1 ADDENDA PERSONNEL REPORT

The Addenda Personnel Report consisted of:

MARION COMMUNITY SCHOOLS

**ADDENDA
PERSONNEL REPORTS**

2/12/14

BARGAINING UNIT REPORT

Additional Assignment

Name	Building and Assignment	Effective Date
Karen Bingham*	Frances Slocum, After School Tutor	2 nd Semester of the 2013-2014 School Year
Rachel Brown*	Frances Slocum, After School Tutor	2 nd Semester of the 2013-2014 School Year
Vickie Brown*	Riverview, After School Tutor	2 nd Semester of the 2013-2014 School Year
Angela Dunn*	Justice Marshall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Debby Durr*	Frances Slocum, After School Tutor	2 nd Semester of the 2013-2014 School Year
Rebecca Fenswick*	Justice Marshall, After School Tutor	2 nd Semester of the 2013-2014 School Year

Erin Foster*	Justice Marshall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Kristi Geimer*	Frances Slocum, After School Tutor	2 nd Semester of the 2013-2014 School Year
Karen Richards-Fall*	Justice Marshall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Diana Gough*	Justice Marshall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Diana Grogg*	Riverview, After School Tutor	2 nd Semester of the 2013-2014 School Year
Bryan Jackson*	Frances Slocum, After School Tutor	2 nd Semester of the 2013-2014 School Year
Vicky Lakes*	Frances Slocum, After School Tutor	2 nd Semester of the 2013-2014 School Year
Lorie Layman*	Justice Marshall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Deb McDonald*	Riverview, After School Tutor	2 nd Semester of the 2013-2014 School Year
Leeann Peters*	Justice Marshall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Tony Porter*	Justice Marshall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Janice Reed*	Riverview, After School Tutor	2 nd Semester of the 2013-2014 School Year
Jonathan Riegler*	Riverview, After School Tutor	2 nd Semester of the 2013-2014 School Year
Katelyn Riley*	Justice Marshall, After School Tutor	2 nd Semester of the 2013-2014 School Year
Maria Rowe*	Riverview, After School Tutor	2 nd Semester of the 2013-2014 School Year
Deb Seeler*	Riverview, After School Tutor	2 nd Semester of the 2013-2014 School Year
Kristy Sisson*	Riverview, After School Tutor	2 nd Semester of the 2013-2014 School Year
Tristen Walker*	Frances Slocum, After School Tutor	2 nd Semester of the 2013-2014 School Year
* Assignment is dependent upon enrollment.		

CLASSIFIED REPORT

Change in Assignment

Name	Building and Assignment	Effective Date
Bette Jarvis	Transportation, Secretary (from 7 hours per day to 6 hours per day)	2/16/14

Resignation

Name	Building and Assignment	Effective Date
Steven DeBoard	Allen, Recess Monitor	2/7/14

Mr. Lindsay recommended approval of the Addenda Personnel Report, as presented.

14-015 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST

The Expenditure Approval List for 1/9/14 through 2/12/14 was presented. The report included accounts payable claims #88,996 through #89,005; #89,013 through #89,047; #89,049 through #89,054; #89,056 through #89,175; #89,182 through #89,196; and #89,205 through #89,353 for a total of 335 accounts payable claims. The total dollar amount of claims was \$4,101,430.66 of that amount \$1,721,161.31 was expended from the General Fund. Mr. Lindsay recommended approval of the expenditure approval list. (Exhibit "A")

14-016 FINANCIAL REPORTS

The Fund Summary report and the 2014 Expenditures Report were presented to the Board for approval.

14-017 REQUEST TO ACCEPT TWO DONATIONS - DISTRICT

The administration recommended the Board accept the following donations:

- 1) First Baptist Church, 403 W. 4th St., donated 21 pairs of gloves and 10 hats.
- 2) First United Methodist Church, 624 S. Adams St., donated 44 hats, six scarves, and 27 pairs of gloves.

14-018 REQUEST TO ACCEPT DONATION - JUSTICE INTERMEDIATE SCHOOL

The administration recommended approval to accept an anonymous donation of \$250.00 to Justice Intermediate School, with the stipulation that the money be used for special education students.

14-019 APPROVAL OF OVERNIGHT FIELD TRIP – JROTC

The administration recommended approval of the overnight field trip request from the Marion High School JROTC to attend a JROTC competition in Evansville, Indiana. The group will leave Marion High School on Friday, March 14, 2014, at approximately 4:00 p.m. and will return on Saturday, March 15, 2013, at approximately 8:00 p.m. Transportation will be provided by Marion Community School transportation department. There will be approximately 12 students participating and 1 adult chaperone.

Board Policy #2340 requires Board approval for school sponsored out-of-state student trips and/or overnight field trips. The Superintendent recommended approval of the field trip request as part of the Consent Agenda Items.

14-020 APPROVAL OF OUT OF STATE FIELD TRIP – JROTC

The administration recommended approval of the out of state field trip request from the Marion High School JROTC to attend a JROTC drill meet in Shephardsville, KY. The group will leave Marion High School on Saturday, February 22, 2014, at approximately 3:00 a.m. and will return on February 22nd at approximately 10:00 p.m. Transportation will be provided by Marion Community School transportation department. There will be approximately 24 students participating and 2 adult chaperone.

Board Policy #2340 requires Board approval for school sponsored out-of-state student trips and/or overnight field trips. The Superintendent recommended approval of the field trip request as part of the Consent Agenda Items.

14-021 REQUEST TO ACCEPT GRANT – ALLEN ELEMENTARY

Allen Elementary was the recipient of a grant for Outstanding Elementary School through the Exxon Mobile Corporation. The award is \$500.00 and Allen Elementary school was nominated by Circle K on the corner of Pennsylvania and Bradford for this award. The administration requested the Boards approval to accept the grant.

14-022 RESOLUTION AUTHORIZING SUPERINTENDENT TO PAY SUPPORT STAFF FOR WAIVED INSTRUCTIONAL DAY

The Indiana Department of Education granted a waiver of instructional day for all Indiana schools for the day of January 7, 2014 support staff. The administration recommended the Board approve the Superintendent to pay all non-certified staff for the waived school day of January 7, 2014. (Exhibit "B")

14-023 HEAD START QUALITY IMPROVEMENT PLAN (QIP)

The administration recommended the Board approve a Quality Improvement Plan (QIP) for the Head Start program which addressed two deficient areas identified during a review of the program and facility on September 4, 2013. As per Head Start regulations, a QIP must be written and approved by the governing bodies. (Exhibit "C")

Mr. Murphy entered a motion to approve the Consent Agenda items 14-012 through 14-023. After a second by Mrs. Moritz, the motion passed with a unanimous vote. Mr. Vermilion abstained from items 14-012 and 14-013.

III. ACTION

14-024 MARION HIGH SCHOOL CAFÉ CEILING AND LIGHTS

Mr. Freeman recommended that the Board approve a bid from Bowman Construction Company in the amount of \$58,902, to replace broken sprinkler pipes in the café at Marion High School. These pipes were frozen and broke during the extreme cold weather the week of January 6th. In addition and as part of the bid, it was recommended that a suspended ceiling be installed below the existing ceiling and around the new sprinkler pipe system, to improve noise levels as well as provide more insulation for the sprinkler pipe system. (Exhibit "D")

Mr. Vermilion entered a motion to approve the recommendation, as presented. After a second by Mrs. Hutchison, the motion passed with a unanimous vote.

14-025 ACTIVITY BUS PURCHASE

Mr. Freeman recommended the purchase of two (2) Thomas activity buses from Kerlin for a total cost of \$93,878. This expense is part of the 2014 budget. The buses are used to help alleviate some of the costs associated with the transportation of sports teams and small field trips in the district. (Exhibit "E")

Mr. Murphy entered a motion to approve the recommendation, as presented. After a second by Mrs. Moritz, the motion passed with a unanimous vote.

IV. DISCUSSION/INFORMATION

14-026 REVISIONS TO POLICY #7540

Revisions to Policy #7540, Computer, Network, and Internet Acceptable Use and Safety Agreement were presented to the board for discussion. The revisions included additional language to address corporation provided mobile technology.

14-027 REVISIONS TO POLICY #2430

Revisions to Policy #2430, Corporation-sponsored Co-curricular and Extra-curricular Activities, were presented to the board for discussion. The revisions included additional language to allow the building principal to authorize athletic or other extra-curricular activities, and other school sponsored gatherings, to be held on a day that school has been closed.

14-028 UPDATE ON SPORTS COMPLEX/TURF

Mr. Vermilion discussed the future plans for the sports complex and the support from the community with regard to the investment in turf at the Marion High School football field. He reviewed many of the improvements and renovations that have been completed in recent years throughout the district.

V. PUBLIC COMMENTS

There were no public comments.

VI. MARION TEACHERS ASSOCIATION COMMENTS

There were not comments from the MTA.

VII. SUPERINTENDENT COMMENTS

Mr. Lindsay stated that he was thankful to be able to serve the Board and the school corporation. The many days of school cancelations and delays has forced us to ask ourselves questions we wouldn't normally have to, to find solutions to more effectively and efficiently deal with the effect those missed days and hours have had on instructional time. We are finding solutions that will also help us in the future.

VIII. BOARD COMMENTS

Mrs. Morgan acknowledged and thanked the various churches and individuals for the donations we received tonight. She thanked Circle K for seeking out the grant they received for Allen Elementary. She thanked the community for their support and continuing to help us look after our kids. Mrs. Morgan commended staff and appreciated the tough decisions that had to be made during the difficult weather conditions. She knows we have some more decisions to make with regard to making up the lost instructional time and she will support that.

Mrs. Hutchison thanked Mr. Freeman and his staff for all their hard work. She really appreciates the improvements we have made so far to the football stadium and how it looks today.

Dr. Hall stated that we all owe a debt of gratitude to our custodians, cafeteria workers, maintenance workers, and bus drivers for all their efforts during the winter challenges we have recently experienced.

Mr. Murphy thanked Mr. Vermilion and Mrs. Morgan for their work on the sports complex. He also thanked Troy for keeping us moving forward on the turf project. We focus a great amount of time on education in the classroom, but so much of the education of all our students happens in activities outside the traditional classroom. Mr. Murphy thinks it is important to continue to work towards upgrading all our facilities. He thanked the superintendent, the administrative team, teachers, support staff, and

especially bus drivers. It's been a tough January and February and we still have a few weeks left for potential weather issues. He inquired about the May testing for ISTEP and Mr. Lindsay stated that at this time the state is not planning on moving that date back.

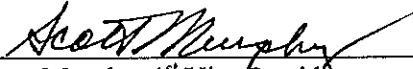
Mr. Kitts thanked everyone. The weather this school year has been the most challenging in years. He commented that it's not what happens to us, but how we react to what happens to us that's important. He encouraged us to all work towards the good of our students and community.

IX. ADJOURNMENT

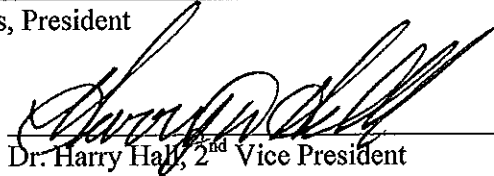
The next scheduled meeting of the Board of School Trustees will be a regular meeting will be held on Wednesday, February 26, 2014 at 6:00 p.m. in the Board Room of the Education Service Center. There being no further comments, President Kitts adjourned the meeting at 6:50 p.m.



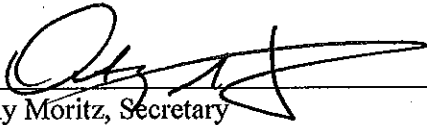
Greg Kitts, President



Scott Murphy, 1st Vice President



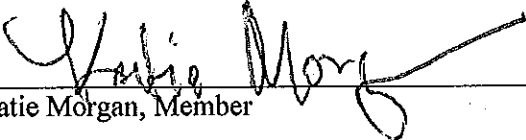
Dr. Harry Hall, 2nd Vice President



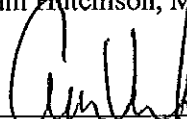
Cathy Moritz, Secretary



Pam Hutchison, Member



Katie Morgan, Member



Aaron Vermilion, Member