

MARION COMMUNITY SCHOOLS

MARION, INDIANA

MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES

MARCH 19, 2014

The Board of School Trustees of Marion Community Schools met for a regular meeting on Wednesday, March 19, 2014, in the board room of the Education Service Center, 1240 S. Adams Street, Marion, Indiana, at 6:01 p.m.

Board members present:

Mr. Greg Kitts	President
Mr. Scott Murphy	1 st Vice President
Dr. Harry Hall	2 nd Vice President
Mrs. Cathy Moritz	Secretary
Mrs. Pam Hutchison	Member
Mrs. Katie Morgan	Member
Mr. Aaron Vermilion	Member

Board members absent:

None

Also present:

Mr. Brad Lindsay	Superintendent
Ms. Amy Rauch	Assistant Superintendent/Chief Academic Officer
Mr. Chris Hoke	Executive Director of Business Affairs/CFO
Mrs. Brenda McVicker	Director of Elementary Education
Mrs. Shelley Preston	Director of Human Resources
Mr. Troy Freeman	Director of Support Services
Mrs. Patricia Gibson	Director of Communications
Mrs. Lisa Graham	Director of Special Services
Mrs. Melissa Blossom	Associate Principal, Marion High School
Mrs. Melissa Jessup	Principal on Special Assignment, Allen
Mrs. Anne Liddick	Principal, Frances Slocum Elementary
Mr. David Khalouf	Principal, Kendall Elementary School
Mrs. Melissa Richards	Principal, Justice Intermediate School
Mr. Lendon Schwartz	Assistant Principal, Riverview Elementary School
Mr. Don Batchelor	Transportation Coordinator
Mr. Larry Batchelor	Graduation Coach/Diversity Coordinator

Media/Distinguished Guests:

Ms. Jillian Fellows	Reporter, Chronicle-Tribune
Ms. Charlee Vaughan	Reporter, WBAT-WCJC Radio
Mr. John Butcher	MTA President

Spectators/Patrons

I. CALL TO ORDER

Mr. Kitts, Board President, called the meeting to order. The Pledge of Allegiance to the Flag was given. There was a moment of silence.

RECOGNITION

MCS REGIONAL SPELLING BEE WINNERS

The Board recognized students who were building finalists in the Grant County Spelling Bee, as well as those who placed in the competition. There were:

Allen Elementary

Champion: Kaeda Smith

Runner Up: Jada Ellis

Frances Slocum Elementary

Champion: LaNyiah McCreary

Runner Up: Landon Morris

Kendall Elementary

Champion: Peyton Riddle

Runner Up: Chloe Hamilton

Riverview Elementary

Champion: Alex Spitzer

Runner Up: Kaitlynn Weesner

Justice Intermediate

Champion: Brayton Ramsey

Runner Ups: JinWon Pae & Carynna Aguila

McCulloch Junior High

Champion: Zach Stephens

Runner Up: Lane Charlton, Adriana Aleman, and Matt Renbarger

The county spelling bee was held on March 18, 2014 and the champion was JinWon Pae and the runner-up was Carynna Aguila.

SYMPHONY IN COLOR ART AWARDS

Each year, more than 35,000 elementary school children throughout Indiana participate in Symphony in Color, an enrichment program offering a unique blending of two disciplines: *symphonic music and visual art*.

There are 100 finalists and 36 blue ribbon winners selected each year. One entry is chosen to receive the Pacini Award and will be displayed in the Hilbert Circle Theatre for an entire year. The following students were recognized for their achievement:

Gold Ribbon winner

Chloe Hamilton, 4th Grade, Kendall Elementary

Finalists:

Abby Orpurt, 3rd Grade, Allen Elementary
Trey Adaway, 1st Grade, Kendall Elementary
Shawnya Jones, 4th Grade, Kendall Elementary
Sarela Valdez, 2nd Grade, Frances Slocum Elementary
Aryanna Brown, 3rd Grade, Frances Slocum Elementary

STUDENT GRANT AWARDS THROUGH THE COMMUNITY FOUNDATION

The Board recognized the following students, who each wrote a grant request to the Community Foundation of Grant County's Youth Grant Committee, on behalf of their respective school:

- Gabe Moyer from Frances Slocum Elementary – Awarded \$130 for indoor/outdoor recess equipment
- Jack Erickson from Kendall Elementary school – Awarded \$296 to purchase DVDs for the school library
- Faith Keaffaber from Riverview Elementary – Awarded \$286 for bullying prevention
- Miguel Rodriguez and Zaimar Burnett from Allen Elementary – Awarded \$266 for prizes for Community Day at Allen

The Youth Grants program was established in 1997 to teach the youth of Grant County the values and rewards of philanthropy. The program is for 4th through 8th grade students.

MARION TEACHERS ASSOCIATION TEACHER RECOGNITION

Mr. John Butcher recognized Mrs. Sarah Thompson, a district speech and therapy teacher.

II. CONSENT AGENDA

Mr. Lindsay requested approval of the Board for the Consent Agenda Items as follows:

- 14-052 MINUTES OF THE EXECUTIVE SESSION HELD FEBRUARY 26, 2014*
- 14-053 MINUTES OF THE REGULAR MEETING HELD FEBRUARY 26, 2014*
- 14-054 PERSONNEL REPORTS*
- 14-055 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST*
- 14-055.1 APPROVAL OF PAYMENT OF CLAIMS*
- 14-056 FINANCIAL REPORTS*
- 14-057 APPROVAL TO ACCEPT DONATIONS/GRANT – COMMUNITY FOUNDATION*
- 14-058 APPROVAL TO ACCEPT DONATIONS – MARION HIGH SCHOOL*
- 14-059 RESOLUTION AUTHORIZING THE SUPERINTENDENT TO OFFER EMPLOYMENT*
- 14-060 APPROVAL OF PROFESSIONAL DEVELOPMENT – POWERSCHOOL TRAINING*
- 14-061 REQUEST TO ACCEPT DONATION – RIVERVIEW ELEMENTARY PTO*
- 14-062 REQUEST FOR OVERNIGHT FIELD TRIP – MARION HIGH SCHOOL*
- 14-063 REQUEST FOR OUT OF STATE FIELD TRIP – MARION HIGH SCHOOL*
- 14-064 APPROVAL OF EDMENTUM CONTRACT*

Any Board member may request to breakout any consent agenda item and conduct a separate vote.

14-052 MINUTES OF THE EXECUTIVE SESSION HELD FEBRUARY 26, 2014

The Superintendent recommended approval of the minutes of the executive session held February 26, 2014.

14-053 MINUTES OF THE REGULAR MEETING HELD FEBRUARY 26, 2014

The Superintendent recommended approval of the minutes of the regular meeting held February 26, 2014.

14-054 PERSONNEL REPORTS

The Personnel Reports consisted of:

**MARION COMMUNITY SCHOOLS
 PERSONNEL REPORTS**

3/12/14

BARGAINING UNIT REPORT

Addenda Position Recommendation

Name	Building and Assignment	Effective Date
Ashlee Shook	McCulloch, 7 th and 8 th Grade Track Coach	For the 2013-2014 Season

Retirement

Name	Building and Assignment	Effective Date
Steve Stuckey	McCulloch, Math	The Last Day for Professional Staff for the 2013-2014 School Year

Resignation

Name	Building and Assignment	Effective Date
Anthony Biard	McCulloch, Math	3/14/14

CLASSIFIED REPORT

Change in Assignment

Name	Building and Assignment	Effective Date
Edward Jeffries	From Transportation, Bus Driver to Bus Aide	3/3/14
Julie Kierstead	From Food Service Substitute to Justice Marshall, Kitchen Assistant (2.75 hours)	3/13/14
James Rhinebarger	From McCulloch, Lead Custodian (temporary assignment) to McCulloch, Lead Custodian	3/16/14

Resignation

Name	Building and Assignment	Effective Date
Kayla Kinder	Frances Slocum, Instructional Educational Assistant	3/3/14

Unpaid Leave of Absence

Name	Building and Assignment	Effective Date
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Nakoa Scott	Transportation, Bus Driver	2/7/14 and 2/12/14
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MARION COMMUNITY SCHOOLS PERSONNEL REPORTS

3/19/14

BARGAINING UNIT REPORT

Addenda Position Recommendation

Name	Building and Assignment	Effective Date
Terrance Davis	Justice Marshall, 5 th Grade Boys Basketball Club Sponsor	For the 2013-2014 School Year
Shanta Gilmer	Justice Marshall, 5 th Grade Girls Basketball Club Sponsor	For the 2013-2014 School Year
Anthony Horton	Justice Marshall, 6 th Grade Boys Basketball Club Sponsor	For the 2013-2014 School Year
Paige Smith	Justice Marshall, 6 th Grade Girls Basketball Club Sponsor	For the 2013-2014 School Year

Retirement

Name	Building and Assignment	Effective Date
Cynthia Edwards	Justice Marshall, TAP Master Teacher	The Last Day for Professional Staff for the 2013-2014 School Year

CLASSIFIED REPORT

Change in Assignment

Name	Building and Assignment	Effective Date
Tyson Rumble	From Alien, Playground Monitor to Frances Slocum, Instructional Educational Assistant	3/17/14

New Employee

Name	Building and Assignment	Effective Date
Lynett Bakehorn	MCS Early Childhood Center, Instructional Educational Assistant	3/10/14

Unpaid Leave of Absence

Name	Building and Assignment	Effective Date
Joyce Barnett	Justice Marshall, Instructional Educational Assistant	2/27/14 and 2/28/14

Resignation

Name	Building and Assignment	Effective Date
Elizabeth Maguire	Riverview, Playground Monitor	3/31/14

Family Medical Leave

Name	Building and Assignment	Effective Date
Fred Mindach	Justice Marshall, Custodian	3/7/14 through 5/2/14
Ed Velasquez	MHS, Social Service Specialist	3/12/14 through 3/21/14

Mr. Lindsay recommended approval of the Personnel Reports, as presented.

14-055 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST

The Expenditure Approval List for 2/1/14 through 3/12/14 was presented. The report included accounts payable claims #89,528 through #89,699, for a total of 172 accounts payable claims. The total dollar amount of claims was \$1,027,947.30 of that amount \$466,013.36 was expended from the General Fund. Mr. Lindsay recommended approval of the expenditure approval list. (**Exhibit "A"**)

14-055.1 APPROVAL OF PAYMENT OF CLAIMS

The board meeting on March 12, 2014 was cancelled due to inclement weather. Due to this unusual circumstance the approval of payment of claims that were mailed on March 13, 2014 was postponed until March 19, 2014.

14-056 FINANCIAL REPORTS

The Fund Summary report and the 2014 Expenditures Report were presented to the Board for approval.

14-057 APPROVAL TO ACCEPT DONATIONS/GRANT – COMMUNITY FOUNDATION

Students from all four elementary schools each wrote and were awarded a grant for their school through the Community Foundation of Grant County's Youth Grant, as follows:

- 1) Miguel Rodriguez & Zaimar Burnett from Allen - \$266 for prizes for Community Day at Allen Elementary.
- 2) Gabe Moyer from Frances Slocum - \$130 for indoor/outdoor recess equipment at Frances Slocum.
- 3) Jack Erickson from Kendall - \$296 to purchase DVDs for the Kendall library
- 4) Faith Keaffaber from Riverview - \$286 for resources on Bullying Prevention at Riverview Elementary.

The Community Foundation also granted us \$1,783.29 to fund the Mary Clark Hanley Teaching Excellence Awards.

The administration recommended the Board approve the acceptance of all donations, as presented, from the Community Foundation.

14-058 APPROVAL TO ACCEPT DONATIONS – MARION HIGH SCHOOL

Marion High School asked the Boards permission to accept the following donations:

Planetarium
\$10 Scott & Carol Holmes

Black History Club

\$100 Jerry & Connie Rose
\$100 Kimberly Sanders

Football

\$200 Jerpeg Contracting, Inc

14-059 RESOLUTION AUTHORIZING SUPERINTENDENT TO OFFER EMPLOYMENT

The Board of School Trustees of Marion Community Schools is not in regular session from March 20, 2014 through April 9, 2014.

Since it is in the best interest of Marion Community Schools to hire the most qualified candidates when previously allocated positions become available, the administration recommended that the Board approve a Resolution Authorizing the Superintendent to Offer Employment. (Exhibit "B")

**14-060 APPROVAL OF REQUEST FOR PROFESSIONAL DEVELOPMENT –
POWERSCHOOL TRAINING**

The administration recommended approval of the requests from the Technology Department to allow three administrators and two counselors to attend the PowerSchool professional development in Fort Wayne, Indiana on April 28th through and including May 1, 2014. The attendees will learn the process of building a master schedule from a course catalog. They will leave the workshop with a master schedule for Marion High School and Justice Intermediate School.

Board Policy #3242 requires Board approval for all requests that require an employee to be gone for more than three working days.

14-061 REQUEST TO ACCEPT DONATION – RIVERVIEW ELEMENTARY PTO

The administration requested the Boards permission to accept a donation of an electronic sign from the Riverview PTO. The approximate value of the sign is \$9,100. The electronic sign will be used to highlight upcoming events and provide important information for the Riverview families.

14-062 APPROVAL OF OVERNIGHT FIELD TRIP REQUEST – MARION HIGH SCHOOL

The administration recommended approval of the overnight field trip request from Marion High School for the Boys Varsity Golf Team to participate and spend the night at a Conference Golf Tourney in Franklin, IN. The group will leave Marion High School on Friday, May 16, 2014 at approximately 11:17 a.m. and return on Saturday, May 17, 2014, at approximately 9:00 p.m. Transportation will be provided by the district transportation department. There will be approximately 6 students participating and 2 adult chaperones.

Board Policy #2340 requires Board approval for school sponsored out-of-state student trips and/or overnight field trips. The Superintendent recommended approval of the field trip request as part of the Consent Agenda Items.

14-063 APPROVAL OF OUT OF STATE FIELD TRIP REQUEST – MARION HIGH SCHOOL

The administration recommended approval of the Marion High School annual Physics field trip to Cedar Point in Sandusky, Ohio. The group will leave Marion High School on Tuesday, May 13, 2014 at approximately 5:45 a.m. and return that same day at approximately 11:59 p.m. Transportation will be

provided by the district transportation department. There will be approximately 39 students participating and 2 adult chaperones.

Board Policy #2340 requires Board approval for school sponsored out-of-state student trips and/or overnight field trips. The Superintendent recommended approval of the field trip request as part of the Consent Agenda Items.

14-064 APPROVAL OF EDMENTUM CONTRACT

The administration recommended the renewal of the four year educational software license with Edmentum, a total cost of \$234,986.00.

Edmentum is the sole resource supplier for this software program, which has been used in our school district since 2002. Competitive bids were not applicable for the renewal. The annual renewal cost of the software license is currently a budgeted item in the 2014 General Fund. (**Exhibit "C"**)

Mr. Vermilion entered a motion to approve the Consent Agenda items 14-052 through 14-064. After a second by Mr. Murphy, the motion passed with a unanimous vote.

III. ACTION

14-066 REDISTRICTING RECOMMENDATION

Mr. Freeman reported the results of several meetings with a committee to consider changes to the districting of our school boundaries. The boundaries for Kendall and Riverview are proposed to be made larger, and the boundaries for Allen and Slocum be made smaller, to accommodate a more balanced classroom number and size. After a lengthy discussion, the Board asked for more options to be considered. This item was not acted upon and will be brought back to the Board for consideration at the April 9th Board meeting.

14-067 START AND END TIME RECOMMENDATION

Mr. Freeman discussed suggested changes to how we transport students to and from school. These changes to bus routes will help reduce expenses in this department. These changes will also affect the start and end times for the school day for the 2014-15 school year. It was recommended that we change our transportation system to a two tier system, with K-4 students being one tier, and 5-12 students being on the second tier, with a shuttle pickup of students in grades 5-8 at a location on the high school property. Start and end times will also be changed to:

K-4:	Start time: 7:45 am	End Time: 2:15 pm
5-6:	Start time: 8:55 am	End Time: 3:40 pm Mon., Tues., Weds.
	Start time: 9:10 am	End Time: 3:40 pm Thurs. & Fri.
7-8:	Start time: 8:55 am	End Time: 3:40 pm Mon., Tues., Weds.
	Start time: 9:10 am	End Time: 3:40 pm Thurs. & Fri.
9-12:	Start time: 8:35 am	End Time: 3:55 pm Mon., Tues., Weds.
	Start time: 8:50 am	End Time: 3:55 pm Thurs. & Fri.

Dr. Hall entered a motion to approve the changes to transportation tiers and the start and end times, as presented. After a second by Mrs. Hutchison, the motion passed with a 6 to 1 vote, with Mr. Vermilion voting no.

14-068 RECOMMENDATION FOR ROOFING PROJECT AT RIVERVIEW

During the December 18, 2013 School Board meeting, the Board granted permission to proceed with the design and bid of the Riverview roofing project. Three bids for the project were opened on March 10, 2014. Mr. Freeman recommended the Board award the project to Dahm Brothers, Inc. for \$87,200. (Exhibit "D")

Mr. Vermilion entered a motion to approve the roofing project bid award, as presented. After a second by Mrs. Moritz, the motion passed with a unanimous vote.

14-069 RECOMMENDATION FOR TURF AWARD

During the November 8, 2013 Board work session meeting the Board granted permission for the administration to proceed with the design and bid of the Marion High School football Stadium Turf project. Mr. Freeman discussed the scope of the work to be done, the bidding process and results of the bids. He recommended the Board approve moving forward with entering into a contract with The Motz Group for \$985,900 for the project. (Exhibit "E")

Dr. Hall entered a motion to approve the recommendation for the turf award, as presented. After a second by Mr. Murphy, the motion passed with a unanimous vote.

14-069.1 REQUEST FOR APPROVAL TO APPLY FOR AND ACCEPT 1003(g) SCHOOL IMPROVEMENT GRANT FOR MCCULLOCH JUNIOR HIGH SCHOOL

The Superintendent recommended the Board approve the application and acceptance of the 1003(g) Federal School Improvement Grant, if awarded, for McCulloch Junior High School. The School Board is fully committed to eliminating barriers, such as allowing for staffing, curriculum, calendar, and operational flexibility, to allow for the full implementation of the improvement plan.

Mr. Murphy entered a motion to approve the 1003(g) grant application and subsequent grant (if awarded), as presented. After a second by Mr. Vermilion, the motion passed with a unanimous vote.

IV. DISCUSSION/INFORMATION

14-065 PRESCHOOL PROGRAM RECOMMENDATION

Mrs. McVicker reviewed an updated proposal for the Board's consideration, to expand our preschool offerings to include four (4) new classrooms for preschool, all housed at Justice Intermediate School, for the 2014-15 school year. Funding to pay for this expansion of preschool will come from the Title I grant. It is estimated that 144 students would be served.

The Superintendent stated that the purpose of this discussion was to provide the Board with updated information and he believes this is very important for our students and community. It has been thoroughly discussed with the Board, and he plans to come back to the Board at a future Board meeting with a recommendation.

14-070 PROPOSED CHANGES TO 2014-15 SCHOOL CALENDAR

Mr. Lindsay proposed changing some of the dates already established for the upcoming school year. He recommended students start five (5) days earlier starting on August 5, 2014, add one more day to

Thanksgiving break, and build in five (5) snow days on February 2, 16, March 2, April 6 and 20. If the snow days are not needed, then there would be no school on those days. The last student day would be May 21 and the last teacher day would be May 22nd. The Board members asked several questions, and asked the Superintendent to bring back a different option for next year's calendar.

14-071 SUMMER SCHOOL PLANS

Ms. Rauch reviewed the summer school plans for this coming summer. Classes will be held at Frances Slocum for grades 1-4 and at Marion High School for grades 5-12. Lunch and breakfast will be offered at both buildings through the State Summer Feed Program. Dates for summer school will be June 2nd through June 27th (Session 1) and June 30th through July 25th (Session 2).

V. PUBLIC COMMENTS

There were no public comments.

VI. MARION TEACHERS ASSOCIATION COMMENTS

There were no comments from the MTA.

VII. SUPERINTENDENT COMMENTS

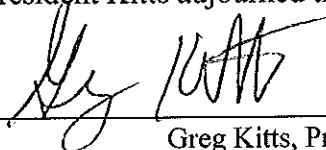
Mr. Lindsay thanked the administrators and committee members for their hard work on the important tasks that we are taking on. We have a lot of expertise on the committees. He also thanked Mr. Butcher for his leadership.

VIII. BOARD COMMENTS

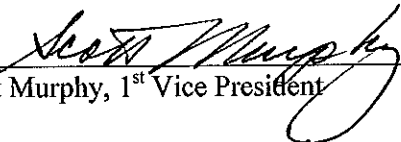
Mrs. Morgan thanked each one of the individuals and/or agencies for their donations tonight.

IX. ADJOURNMENT

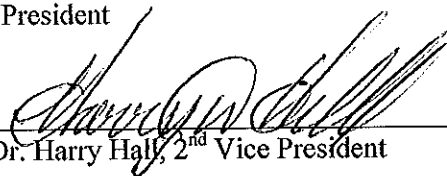
The next scheduled meeting of the Board of School Trustees will be a regular meeting will be held on Wednesday, April 9, 2014 at 6:00 p.m. in the Board Room of the Education Service Center. There being no further comments, President Kitts adjourned the meeting at 7:55 p.m.




Greg Kitts, President



Scott Murphy, 1st Vice President

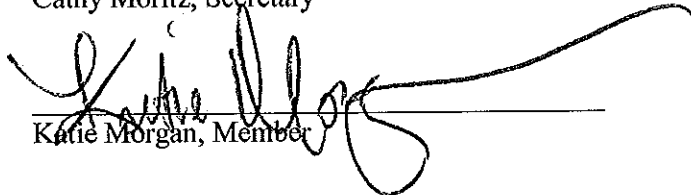


Dr. Harry Hall, 2nd Vice President

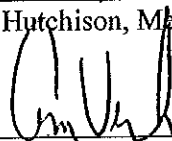


Pam Hutchison, Member

Cathy Moritz, Secretary



Katie Morgan, Member



Aaron Vermilion, Member