

MARION COMMUNITY SCHOOLS

MARION, INDIANA

MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES

JULY 24, 2013

The Board of School Trustees of Marion Community Schools met for a regular meeting on Wednesday, July 24, 2013, in the Board Room of the Education Service Center, 1240 South Adams Street, Marion, Indiana, at 6:03 p.m.

Board members present:

Mrs. Katie Morgan	President
Mr. Greg Kitts	1 st Vice President
Mrs. Pam Hutchison	Member
Mrs. Cathy Moritz	Member

Board members absent:

Mr. Scott Murphy	2 nd Vice President
Dr. Harry Hall	Secretary
Mr. Aaron Vermilion	Member

Also present:

Mr. Brad Lindsay	Superintendent
Mr. Troy Freeman	Director of Support Services
Mrs. Shelley Preston	Director of Human Resources
Mrs. Lisa Graham	Director of Special Services
Mrs. Kristi Phillippe	TAP District Coordinator
Mrs. Patricia Gibson	Director of Communications
Mr. Lennon Brown	Marion High School Principal
Mrs. Melissa Blossom	Marion High School Asst. Principal
Mrs. Sylvia Flowers	Marion High School Asst. Principal
Mrs. Dawn Morgan	Marion High School Asst. Principal
Mr. Greg Peden	Marion High School Athletic Director
Mrs. Melissa Jessup	Frances Slocum Elementary Principal
Mr. David Khalouf	Kendall Elementary Principal
Mrs. Michele Kelsay	Riverview Elementary Principal
Mr. Dave Richey	IT Supervisor
Mrs. Deniece Aguilar	Food Service Coordinator

Media/Distinguished Guests:

Mr. Derek Beigh	Reporter, Chronicle-Tribune
Ms. Charlee Vaughan	WBAT-WCJC-WXXC

Spectators/Patrons

15

I. CALL TO ORDER

Mrs. Katie Morgan, Board President, called the meeting to order. The Pledge of Allegiance to the Flag was given. There was a moment of silence.

II. CONSENT AGENDA

Mr. Lindsay requested approval of the Board for the Consent Agenda Items as follows:

- 13-159 MINUTES OF THE EXECUTIVE SESSION HELD JULY 10, 2013*
- 13-160 MINUTES OF THE REGULAR MEETING HELD JULY 10, 2013*
- 13-161 PERSONNEL REPORTS*
- 13-161.1 ADDENDA PERSONNEL REPORTS*
- 13-162 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST*
- 13-163 APPROVAL OF OUT OF STATE FIELD TRIP REQUESTS – JROTC (2)*
- 13-164 APPROVAL OF OVERNIGHT FIELD TRIP REQUEST - JROTC*
- 13-165 REQUEST TO ACCEPT DONATION – DISTRICT*
- 13-166 RESOLUTION AUTHORIZING THE SUPERINTENDENT TO OFFER EMPLOYMENT*

Any Board member may request to breakout any consent agenda item and conduct a separate vote.

13-159 MINUTES OF THE EXECUTIVE SESSION HELD JULY 10, 2013

Mr. Lindsay recommended approval of the minutes of the executive session held Wednesday, July 10, 2013.

13-160 MINUTES OF THE REGULAR MEETING HELD JULY 10, 2013

The Superintendent recommended approval of the minutes of the regular meeting held Wednesday, July 10, 2013.

13-161 PERSONNEL REPORTS

The Personnel Reports consisted of:

MARION COMMUNITY SCHOOLS PERSONNEL REPORTS

7/24/13

ADMINISTRATIVE REPORT

Change in Assignment

Name	Building and Assignment	Effective Date
Michael Ripperger	From MHS, Business (Bargaining Unit) to Tucker, Assistant Director of Career and	8/8/13

	Technical Education (Administrative Employee Group)	
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BARGAINING UNIT REPORT

New Employee

Name	Building and Assignment	Effective Date
Casey Ogden	MCS Early Childhood Center, Special Needs Preschool	8/12/13
Natalie Wierenga	MHS, English	8/12/13
Jessica Williams	Allen, Grade 1	8/12/13

Resignation

Name	Building and Assignment	Effective Date
Rachel Leist	MCS Early Childhood Center, Head Start	7/16/13
Miranda Mullenix	Kendall, Grade 3	7/16/13
Dorcas Weir	Allen, Grade 4	8/1/13

Declined Offer of Employment

Name	Building and Assignment	Effective Date
Erin Dale	Tucker, Health Careers Instructor	7/15/13
Natalie Snyder	Allen, Grade 1	7/12/13

Addenda Position Resignation

Name	Building and Assignment	Effective Date
Angela Schenck	Kendall, Student Study Team Chairperson	7/16/13

Addenda Position Recommendation

Name	Building and Assignment	Effective Date
Berry, Jorge *	MHS, Head Boys Soccer Coach	For the 2013-2014 School Year
Booher, Kyle*	MHS, Assistant Football Coach	For the 2013-2014 School Year
Bridgeman, Darlyne*	MHS, Assistant Cross Country Coach and Head Track Coach	For the 2013-2014 School Year
Byer, Laycee*	MHS, Assistant Gymnastics Coach	For the 2013-2014 School Year
Freshwater, Jerry**	MHS, Head Varsity Girls Basketball Coach	For the 2013-2014 School Year
Fulaytar, Greg**	MHS, Head Varsity Boys Swim Coach	For the 2013-2014 School Year
Funches, Paul*	MHS, Assistant Football Coach	For the 2013-2014 School Year
Handley, Adam**	MHS, Freshman Football Coach	For the 2013-2014 School Year

Hyman, Mark*	MHS, Head Varsity Boys Golf Coach	For the 2013-2014 School Year
Jacobs, Ryan*	MHS, Assistant Varsity Softball Coach	For the 2013-2014 School Year
Krevda, Robert*	MHS, Assistant Girls Track Coach	For the 2013-2014 School Year
Lakes, Terry*	MHS, Head Cross Country Coach and Head Boys Track Coach	For the 2013-2014 School Year
Manning, Ramona*	MHS, Assistant Boys and Girls Tennis Coach	For the 2013-2014 School Year
McClung, Isaac*	MHS, Assistant Football Coach	For the 2013-2014 School Year
Miles, Amy*	MHS, Head Varsity Softball Coach	For the 2013-2014 School Year
Moreilion, Tony*	MHS, Assistant Girls Track Coach	For the 2013-2014 School Year
Petricek, Kyle**	MHS, Head Girls Soccer Coach	For the 2013-2014 School Year
Porter, Doug*	MHS, Head Boys and Girls Tennis Coach	For the 2013-2014 School Year
Raabe, Jack*	MHS, Head Girls Golf Coach and Assistant Boys Golf Coach	For the 2013-2014 School Year
Reynolds, Evan**	MHS, Assistant Football Coach	For the 2013-2014 School Year
Riddle, Mika*	MHS, Head Varsity Gymnastics Coach	For the 2013-2014 School Year
Sehy, Randy*	MHS, Assistant Boys Track Coach	For the 2013-2014 School Year
Swinson, Steve* & **	MHS, Assistant Football Coach** and Head Varsity Wrestling Coach*	For the 2013-2014 School Year
Tucker, Willie*	MHS, Head Varsity Girls Swim Coach	For the 2013-2014 School Year
Umfleet, James*	MHS, Assistant Varsity Wrestling Coach	For the 2013-2014 School Year
Vermilion, Ron*	MHS, Assistant Varsity Girls Basketball Coach	For the 2013-2014 School Year
Vermilion, Ronnie*	MHS, Varsity Cheerleading Coach	For the 2013-2014 School Year
Walker, Jessica*	MHS, Assistant Varsity Girls Basketball Coach	For the 2013-2014 School Year
Wallace, Jennifer**	MHS, Head Volleyball Coach	For the 2013-2014 School Year
*= Returning to the same position **=New to the position		

CLASSIFIED REPORT

Resignation

Name	Building and Assignment	Effective Date
Rob Feller	ESC, Food Service Delivery Driver	6/18/13
Andrea Tabor-Robinson	MHS, Instructional Educational Assistant	6/30/13

New Employee

Name	Building and Assignment	Effective Date
Morris Dean Kilgore	Transportation, Bus Aide with CDL	8/5/13

Mr. Lindsay recommended approval of the Personnel Reports, as presented.

13-161.1 ADDENDA PERSONNEL REPORTS

The Addenda Personnel Reports consisted of:

**MARION COMMUNITY SCHOOLS
PERSONNEL REPORTS
ADDENDA**

7/24/13

ADMINISTRATIVE REPORT

New Employees

Name	Building and Assignment	Effective Date
Brenda McVicker	ESC, Director of Elementary Education (P-4)	7/29/13 – Pending Completion of Hiring Procedures
Nate Miley	Frances Slocum, Elementary Assistant Principal	8/8/13 – Pending Completion of Hiring Procedures
Amy Rauch	ESC, Director/Assistant Superintendent for Secondary Education (5-12)	7/29/13 – Pending Completion of Hiring Procedures
Timothy Rayle	ESC, Assistant Superintendent for Instruction (P-12)	8/12/13 – Pending Completion of Hiring Procedures

Change in Assignment

Name	Building and Assignment	Effective Date
Kristi Phillippe	From ESC, TAP District Coordinator to Allen, Elementary Assistant Principal	8/8/13

BARGAINING UNIT REPORT

New Employee

Name	Building and Assignment	Effective Date
Tyler Adams	McCulloch, Special Education	8/12/13
Katherine Barwick	MHS, Math	8/12/13
Amy Thomas	MHS, English	8/12/13

Resignation

Name	Building and Assignment	Effective Date
Dale Betts	Frances Slocum, TAP Master Teacher	7/22/13
Christine House	Allen, Grade 4	8/1/13

Declined Offer of Employment

Name	Building and Assignment	Effective Date
Kristi Purvis	Allen, Grade 1	7/23/13

Addenda Position Recommendation

Name	Building and Assignment	Effective Date
Amanda Cowgill**	McCulloch, 7 th Grade Volleyball Coach	For the 2013-2014 School Year
Angela Dzurny**	MHS, Assistant Volleyball Coach	For the 2013-2014 School Year
Rachel Lynn**	MHS, Assistant Volleyball Coach	For the 2013-2014 School Year
William Porter**	MHS, Assistant Varsity Football Coach	For the 2013-2014 School Year
Cynthia Skipper**	MHS, Green Society Sponsor	For the 2013-2014 School Year
*= Returning to the same position **=New to the position		

CLASSIFIED REPORT

Resignation

Name	Building and Assignment	Effective Date
Alane Wright	McCulloch, Instructional Educational Assistant	8/5/13

Change in Assignment

Name	Building and Assignment	Effective Date
Tatianna Cole	MCS Early Childhood Center, From Instructional Educational Assistant to Full-Day Supervisor	8/12/13

Mr. Lindsay recommended approval of the Addenda Personnel Reports, as presented.

13-162 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST

The Expenditure Approval List for 7/11/13 through 7/24/13 was presented. The report included accounts payable claims #86,623 through #86,631; #86,641 through #86,789 for a total of 158 accounts payable claims. The total dollar amount of claims was \$1,353,908.12 of that amount \$575,694.54 was expended from the General Fund. Mr. Lindsay recommended approval of the expenditure approval list. (**Exhibit "A"**)

13-163 APPROVAL OF OUT-OF-STATE FIELD TRIP REQUEST - JROTC

The administration recommended approval of two (2) out-of-state field trip requests from Marion High School's JROTC students to participate in a team competition in Louisville, KY on September 14th and another competition on September 21st in Ft. Knox, KY. For the September 14th competition, the group will leave Marion High School on Saturday, September 14, 2013, at approximately 3:00 a.m. and will

return on that same day at approximately 10:00 p.m. For the September 21st competition, the group will leave Marion High School on Saturday, September 21, 2013 at approximately 2:30 a.m. and return that same day at approximately 11:00 p.m. Transportation for both field trips will be provided by the Transportation Department of Marion Community Schools. There will be approximately 15 students with 1 chaperone.

Board Policy #2340 requires Board approval for school sponsored out-of-state student trips and/or overnight field trips. The Superintendent recommended approval of the field trip request as part of the Consent Agenda Items.

13-164 APPROVAL OF OVERNIGHT FIELD TRIP REQUEST - JROTC

The administration recommended approval of the overnight field trip request from the Marion High School JROTC students to participate in an overnight JROTC Staff Officer Training Camp at the University of Michigan (Ann Arbor). The group will leave Marion High School on Tuesday, August 6, 2013 at approximately 4:00 a.m. and return on Thursday, August 8, 2013 at approximately 10:00 p.m. Transportation will be provided by the Transportation Department of Marion Community Schools. There will be approximately 7 students participating and 1 adult chaperone.

Board Policy #2340 requires Board approval for school sponsored out-of-state student trips and/or overnight field trips. The Superintendent recommended approval of the field trip request as part of the Consent Agenda Items.

13-165 REQUEST TO ACCEPT DONATION - DISTRICT

The administration recommended the Board approve the acceptance of a \$2,000 donation from Van Ausdall & Farrar and Ricoh. The donation may be used for upcoming Corporate Challenge participation or teacher recognition.

13-166 RESOLUTION AUTHORIZING THE SUPERINTENDENT TO OFFER EMPLOYMENT

The Board of School Trustees of Marion Community Schools is not in regular session from July 25, 2013 through August 14, 2013.

Since it is in the best interest of Marion Community Schools to hire the most qualified candidates when previously allocated positions become available, the administration recommended that the Board approve a Resolution Authorizing the Superintendent to Offer Employment. (**Exhibit "B"**)

Mrs. Moritz entered a motion to approve the Consent Agenda items 13-159 through 13-166. After a second by Mr. Kitts, the motion passed with a unanimous vote.

III. ACTION

13-167 MHS FACILITIES IMPROVEMENTS PROJECT CHANGE ORDERS

As summer projects have progressed, a few change orders are required and need to be approved by the Board, as follows:

MHS FOOTBALL STADIUM EXTERIOR

Deduct

The bolts used to fasten the bleachers to the concrete stadium risers do not need to be replaced. Material and Labor Savings: \$9,405

Add

Replace all exterior stadium doors
 Material and Labor Add: \$20,130

SPORTS COMPLEX BATTING CAGE

Three quotes were obtained. The lowest quote was \$9,100. The estimate for this portion of the project was: \$6,000

Add

\$3,100

The following chart details these changes:

ITEM	ORIGINAL ESTIMATE	ORIGINAL QUOTE	CHANGE ORDER NEW TOTAL	COMMENT
FOOTBALL STADIUM EXTERIOR	\$108,000.00	\$96,823.00	\$107,548.00	1) Able to re-use existing anchors - deduct labor to install new anchors, and cost of anchors: \$9,405 2) Material and labor to install 15 exterior doors - ADD: \$20,130
BATTING CAGE	\$6,000.00	\$9,100.00		Three quotes obtained: \$14,300, \$12,500, \$9,100

The following chart details all costs to date as compared to the cost estimates. The yellow items represent the “Sports Facilities” (capped CPF items).

Considering items purchased to date, we are \$392 under our project budget. We are expecting the swimming pool lighting and coaches offices to come in under budget as well.

ITEM	SUB ITEM	COST ESTIMATE	ACTUAL COST	DELTA
Swimming Pool	Paint	\$15,000		
	Lighting	\$20,000		
Softball Field	Re-grade	\$7,500		
Athletic Arena	Upper gym Curtains	\$20,000	\$19,860.00	\$140.00
Coaches Offices	Single Office	\$15,000		
Baseball Complex	Press Box	\$25,000		
	Bleacher Section	\$16,000	\$13,100.00	\$2,900.00
Football Stadium	Exterior	\$108,000	\$107,548.00	\$452.00
Field House	Batting Cage	\$6,000	\$9,100.00	(\$3,100.00)
	Total:	\$232,500		\$392.00
	Sports Facilities:	\$162,500		
	Building Improvements:	\$70,000		

It was the recommendation of the administration that we proceed with these two change orders as detailed in this proposal.

Mrs. Hutchison entered a motion to approve the project change orders, as presented. After a second by Mrs. Moritz, the motion passed with a unanimous vote.

IV. DISCUSSION/INFORMATION **13-168 MHS VARSITY SOCCER FIELD**

Over the last few months there has been discussion regarding the soccer program and what options were available for soccer fields. Currently the soccer program uses the soccer fields at Ballard Field, which are owned by the City of Marion.

The administration discussed with the Board a proposal that the football field at Justice Intermediate School be modified to create a MCS Varsity Soccer Field. The estimated cost to make the modifications is \$48,000.

V. PUBLIC COMMENTS

There were no public comments.

VI. MARION TEACHER ASSOCIATION COMMENTS

The association was not present at the meeting.

VII. SUPERINTENDENT COMMENTS

Mr. Lindsay reviewed his observations of the last two weeks. He is increasingly optimistic and motivated by the excellent and important work that is underway for the benefit of our students and our community. His three early findings: 1) the successful learning and maturation of our students is the primary mission; 2) administrators, teachers and staff are devoted to providing a quality education; and 3) there are personnel, programs, and processes in place that allow for high levels of instructional effectiveness, engaged student learning, financial and facility stewardship, and community service. The Superintendent went on to discuss six (6) areas of development priorities that he plans to focus on. Those six (6) areas are: 1) Culture; 2) Teaching and Learning; 3) Financial Efficiency; 4) Facility Stewardship; 5) Community Service and Connections; and 6) Communications.

VIII. BOARD COMMENTS

Mrs. Moritz welcomed our new hires and looks forward to a great year.

Mr. Kitts commented that he appreciated Mr. Lindsay's enthusiasm and also welcomed the new hires, and congratulated those who have new positions.

IX. ADJOURNMENT

The next scheduled meeting of the Board of School Trustees will be a regular meeting to be held on Wednesday, August 14, 2013, at 6:00 p.m. in the Board Room of the Education Service Center. There being no further comments, President Morgan adjourned the meeting at 6:52 p.m.

Katie Morgan, President

Greg Kitts, 1st Vice President

Scott Murphy, 2nd Vice President

Dr. Harry Hall, Secretary

Aaron Vermilion, Member

Pam Hutchison, Member

Cathy Moritz, Member