

# MARION COMMUNITY SCHOOLS

MARION, INDIANA

MINUTES OF THE REGULAR MEETING OF THE BOARD OF SCHOOL TRUSTEES

SEPTEMBER 25, 2013

The Board of School Trustees of Marion Community Schools met for a regular meeting on Wednesday, September 25, 2013, in the Board Room of the Education Service Center, 1240 South Adams Street, Marion, Indiana, at 6:05 p.m.

Board members present:

Mrs. Katie Morgan	President
Mr. Greg Kitts	1 <sup>st</sup> Vice President
Mr. Scott Murphy	2 <sup>nd</sup> Vice President
Dr. Harry Hall	Secretary
Mrs. Pam Hutchison	Member
Mrs. Cathy Moritz	Member
Mr. Aaron Vermilion	Member

Board members absent:

None

Also present:

Mr. Brad Lindsay	Superintendent
Mr. Jim McWhirt	Business Manager
Mrs. Patricia Gibson	Director of Communications
Mrs. Shelley Preston	Director of Human Resources
Mrs. Brenda McVicker	Director of Elementary Education
Mr. Troy Freeman	Director of Support Services
Mrs. Melissa Richards	Principal Justice Intermediate
Mr. David Khalouf	Principal Kendall Elementary
Mrs. Melissa Jessup	Principal Frances Slocum Elementary
Mrs. Michele Kelsay	Principal Riverview Elementary

Media/Distinguished Guests:

Mr. Derek Beigh	Reporter, Chronicle-Tribune
Mr. Scott Simpson	MTA Representative

Spectators/Patrons

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## **I. CALL TO ORDER**

Mrs. Morgan, Board President, called the meeting to order. The Pledge of Allegiance to the Flag was given. There was a moment of silence.

## **RECOGNITION**

The Board recognized students from Marion High School who competed and won awards in the national Mu Alpha Theta Convention. Students recognized were:

**James Walts & Andrew Spitzer**  
2<sup>nd</sup> place in the Math Video Competition

**Alyssa Ngo**  
4<sup>th</sup> place in Alpha Chalk Talk Speech Competition

**Zach Spitzer**  
10<sup>th</sup> in the Gemini Competition

**Isabelle Case**  
14<sup>th</sup> in the Shortcuts Competition

**Samantha Diedrich & Myla Townsend**  
15<sup>th</sup> in the Gemini Competition

**Vinai Oddiraju**  
Elected Mu Alpha Theta Region 3 Representative and  
National Secretary/Treasurer  
2013-14 School Year

## **II. PUBLIC HEARING 2013 BUDGET/BUS REPLACEMENT PLAN/CAPITAL PROJECTS PLAN**

This portion of the Board meeting was to allow the public to express their thoughts and/or concerns regarding the preliminary 2014 budget for Marion Community School Corporation. Mr. McWhirt gave an overview of the 2014 budget plan. The budgets were advertised, as legally required, September 4th and 11<sup>th</sup>. President Morgan opened the floor for public comments. There was one comment from a member of the public with regard to deficit spending. The hearing was closed.

## **III. CONSENT AGENDA**

Mr. Lindsay requested approval of the Board for the Consent Agenda Items as follows:

- 13-201 MINUTES OF THE EXECUTIVE SESSION HELD SEPTEMBER 11, 2013*
- 13-202 MINUTES OF THE REGULAR MEETING HELD SEPTEMBER 11, 2013*
- 13-203 PERSONNEL REPORTS*
- 13-203.1 ADDENDA PERSONNEL REPORTS*
- 13-204 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST*
- 13-205 APPROVAL OF STIPEND FOR GRANT MANAGER*
- 13-206 REVISIONS TO STATEMENT OF BENEFITS*
- 13-206.1 REQUEST TO ACCEPT DONATION – MCCULLOCH*
- 13-206.2 APPROVAL OF AGREEMENT FOR COUNSELING SERVICES*
- 13-206.3 REQUEST TO ACCEPT DONATION - TUCKER*

Any Board member may request to breakout any consent agenda item and conduct a separate vote.

### **13-201 MINUTES OF THE EXECUTIVE SESSION HELD SEPTEMBER 11, 2013**

Mr. Lindsay recommended approval of the minutes of the executive session held Wednesday, September 11, 2013.

### **13-202 MINUTES OF THE REGULAR MEETING HELD SEPTEMBER 11, 2013**

The Superintendent recommended approval of the minutes of the regular meeting held Wednesday, September 11, 2013.

**13-203 PERSONNEL REPORTS**

The Personnel Reports consisted of:

**MARION COMMUNITY SCHOOLS  
 PERSONNEL REPORTS**

**9/25/13**

**BARGAINING UNIT REPORT**

**Resignation**

<b>Name</b>	<b>Building and Assignment</b>	<b>Effective Date</b>
Christie Nulf	Frances Slocum, Grade 4	9/13/13

**CLASSIFIED REPORT**

**Resignation**

<b>Name</b>	<b>Building and Assignment</b>	<b>Effective Date</b>
Ginger Westbrook	Transportation, Bus Aide	8/30/13

**Unpaid Leave of Absence**

<b>Name</b>	<b>Building and Assignment</b>	<b>Effective Date</b>
Kathryn Lada	Riverview, Instructional Educational Assistant	9/24/13 through 11/25/13
Amber Reynolds	Justice Marshall, Kitchen Assistant	9/20/13 through 3/14/14
Diana Wiecking	Riverview, Recess Monitor	10/7/13 through 10/11/13

**Change in Assignment**

<b>Name</b>	<b>Building and Assignment</b>	<b>Effective Date</b>
Pam Oliver	From McCulloch, Kitchen Assistant to Food Service Substitute	9/12/13

**New Employee**

<b>Name</b>	<b>Building and Assignment</b>	<b>Effective Date</b>
Angie Boone	Kendall, Instructional Educational Assistant	9/26/13
Jean Daley	Kendall, Kitchen Assistant	9/26/13
Carlos Delgado	Riverview, Kitchen Assistant	9/26/13
Brittany Fisher	MCS Early Childhood Center, Instructional Educational Assistant	9/17/13
Cathy Griffin	ESC, Business Office/Food Service Secretary	9/30/13 (with three additional training days)

Karen Hoffmann	Riverview, Kitchen Assistant	9/26/13
Elizabeth Maguire	Riverview, Recess Monitor	9/16/13
Lindsay Meyer	McCulloch, Non-Instructional Educational Assistant	9/26/13
Judy Shepherd	Kendall, Academic Specialist	9/26/13

Mr. Lindsay recommended approval of the Personnel Reports, as presented.

**13-203.1 ADDENDA PERSONNEL REPORTS**

The Addenda Personnel Reports consisted of:

**MARION COMMUNITY SCHOOLS  
 ADDENDA  
 PERSONNEL REPORTS**

**9/25/13**

**CLASSIFIED REPORT**

**Change in Assignment**

<b>Name</b>	<b>Building and Assignment</b>	<b>Effective Date</b>
Jaena Womack Hardin	From Frances Slocum, Academic Specialist to Substitute Teacher	TBD
Erica Sullivan	From Substitute Teacher to Kendall, Recess Monitor	9/26/13

**Family Medical Leave**

<b>Name</b>	<b>Building and Assignment</b>	<b>Effective Date</b>
Don Batchelor	Transportation, Coordinator	9/6/13 through 9/30/13

**New Employee**

<b>Name</b>	<b>Building and Assignment</b>	<b>Effective Date</b>
Kandy Bridges	Kendall, Recess Monitor	9/26/13
Veronica Weimer	St. Paul Parish School, Title I Tutor	9/26/13

**Resignation**

<b>Name</b>	<b>Building and Assignment</b>	<b>Effective Date</b>
Vickie Gary	Allen, Kitchen Assistant	10/4/13

Mr. Lindsay recommended approval of the Addenda Personnel Reports, as presented.

### **13-204 MARION COMMUNITY SCHOOLS EXPENDITURE APPROVAL LIST**

The Expenditure Approval List for 9/1/13 through 9/25/13 was presented. The report included accounts payable claims #87,365 through #87,370; #87,379 through #87,400; and #87,402 through #87,576 for a total of 203 accounts payable claims. The total dollar amount of claims was \$1,347,477.26 of that amount \$585,806.42 was expended from the General Fund. Mr. Lindsay recommended approval of the expenditure approval list. **(Exhibit “A”)**

### **13-205 APPROVAL OF STIPEND FOR GRANT MANAGER**

The administration recommended the Board approve a stipend of \$6,000.00, to be pro-rated and paid from Title I funding, from September 12, 2013 through June 30, 2014. Thereafter, the stipend will be revisited annually for approval. This stipend will be for the responsibilities of managing and coordinating both the TAP and Edison grants, and will be paid to Mrs. Randi Libby, Grant Manager for the District, and is in addition to her base salary.

### **13-206 REVISIONS TO STATEMENT OF BENEFITS**

The administration recommended the Board approve the following changes to the Statement of Benefits:

1. Pages 30 - Other – Addition of McCulloch Parent Liaison
  2. Page 32 – Professional – Addition of Title I Support Specialist
- (Exhibit “B”)**

#### **13-206.1 REQUEST TO ACCEPT DONATION - MCCULLOCH**

The administration recommended the Board approve the acceptance of a donation of nine (9) cheerleading floor mats from Indiana Wesleyan University Athletic Department and Cheerleading Team to the McCulloch Junior High Athletic Department.

#### **13-206.2 APPROVAL OF AGREEMENT FOR COUNSELING SERVICES**

The Superintendent recommended the Board approve an agreement for counseling services with Cornerstone. Cornerstone has agreed to provide Marion Community Schools with free crisis counseling debriefing services by mental health counselors, as a community service. Any individual requiring additional or follow-up counseling will make arrangements on their own at their expense. The agreement is effective upon acceptance, and continues indefinitely until one of the parties sends the other a written notice of intention to cancel. **(Exhibit “C”)**

#### **13-206.3 REQUEST TO ACCEPT DONATION - TUCKER**

The administration recommended the Board approve the acceptance of donations from four different health care facilities in Marion of miscellaneous items such as ink pens, clips, lip balm, etc.,. These items will be included in individual gift bags for each of the LPN students during their graduation ceremony this coming Saturday.

Mr. Murphy entered a motion to approve the Consent Agenda items 13-201 through 13-206.3. After a second by Mrs. Moritz, the motion passed with a unanimous vote.

## **IV. ACTION**

### **13-207 REVISIONS TO POLICY 5200 - ATTENDANCE**

Mr. Lindsay recommended the Board approve changes to Policy 5200 – Attendance. **(Exhibit “D”)**

Mr. Vermilion entered a motion to approve the revisions to the policy, as presented. After a second by Mr. Murphy, the motion passed with a unanimous vote.

**V. PUBLIC COMMENTS**

There were no public comments.

**VI. MARION TEACHERS ASSOCIATION COMMENTS**

Mr. Simpson asked everyone to keep in touch with local and state legislators regarding funding for schools.

**VII. SUPERINTENDENT COMMENTS**

Mr. Lindsay and Mrs. McVicker presented the Board with a report on the district's ISTEP+ scores.

**VIII. BOARD COMMENTS**

Dr. Hall offered congratulations to parents for their important role in helping improve our ISTEP+ scores.

Mrs. Hutchison commented that it is important that we reach out to parents to encourage them to become involved with their student's education.

Mr. Kitts thanked IWU for their donation to McCulloch as well as four local health organizations for their donations to the LPN program.

**IX. ADJOURNMENT**

The next scheduled meeting of the Board of School Trustees will be a work session for strategic planning on October 3, 2013 at 10:30 a.m. The next regular meeting will be held on Wednesday, October 9, 2013 at 6:00 p.m. Both meetings will be held in the Board Room of the Education Service Center. There being no further comments, President Morgan adjourned the meeting at 7:33 p.m.

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Katie Morgan, President

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Greg Kitts, 1<sup>st</sup> Vice President

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Scott Murphy, 2<sup>nd</sup> Vice President

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Dr. Harry Hall, Secretary

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Aaron Vermilion, Member

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Pam Hutchison, Member

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Cathy Moritz, Member